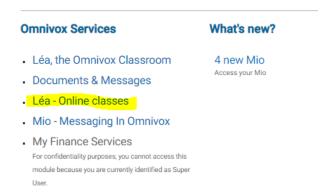
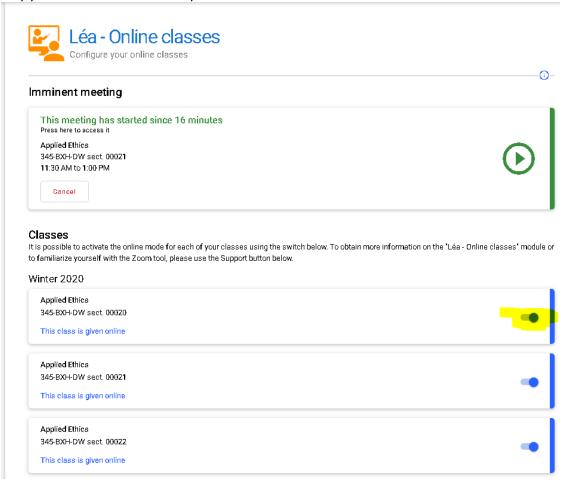
Lea-Online Classes Instructions

Lea – Online classes is now available to all Dawson College teachers. The module can be accessed from your Omnivox Services Menu.

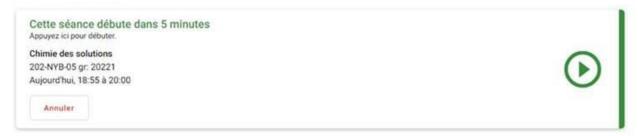


Teachers will neither need to plan Zoom sessions nor manually invite their students. Simply activate the Remote Class option for the desired class (see yellow highlight in screenshot below) and Omnivox will notify your students automatically for each scheduled class.



A few minutes before the scheduled class session, a clickable link to the meeting will be available in Omnivox under "What's new?" to direct teachers and their students to the Zoom class.

Séance imminente



Here are some helpful tips:

- 1. Make sure you have activated the Remote Class option in the Lea Online class module.
- 2. Test your computer hardware and the use of Zoom with the following link: www.zoom.us/test.
- 3. Zoom meetings start 5 minutes before scheduled class time and ends on the scheduled time.
- 4. Zoom meetings can be recorded at the teacher's discretion and posted for later viewing by students. It is recommended recordings be saved locally and uploaded to Microsoft Stream for distribution. Instructions are available on the Faculty Hub.

For technical support contact the computer helpdesk at helpdesk@dawsoncollege.qc.ca