

Winter 2023

Non-credit Online Courses



Centre for Training and Development
4001 de Maisonneuve Blvd. West
suite 2H.1
Montreal, Quebec H3Z 3G4
514-933-0047

www.dawsoncollege.qc.ca/ctd

DAWSON
C O L L E G E

Registration Information

The Centre for Training & Development (CTD) is pleased to be offering Online Courses. Registration for these courses must be done through our [Online Registration](#).

Students can check the CTD course schedule, select the course(s) they wish to register for and register online. Accepted methods of payments are Visa/Mastercard. The deadline to register for online CTD courses is 48 hours prior to the start date of the course. Instruction fees must be paid in full upon registration; a receipt will be issued to students upon registration. Where applicable, sales taxes are included in the tuition fees.

Prerequisites

Students are responsible for ensuring they have the required prerequisites or equivalent knowledge, as listed in the course descriptions, prior to registering. In order to participate in the online courses students must have the following:

- Headphones and an external microphone.
- A stable high speed internet connection.
- A Computer with a minimum of Windows 7 or Mac G5.

Students registering for the first time in a language course at Dawson College should consult the Self-Evaluation to determine their level. During the first class, the teacher will evaluate students to make sure they are attending the right level or to recommend a transfer to a more appropriate level.

There is a written admission test (no fee) for Basic English Writing Skills.

Discounts

Applicants 60 years of age or older are eligible for a 10% reduction of fees. Seniors must provide a valid ID to ctd@dawsoncollege.qc.ca by the second class to validate their eligibility for the discount.

Current Dawson employees can contact ctd@dawson-college.qc.ca for eligibility.

Refunds

- 100% of tuition fees will be refunded if the College cancels the course.
- 100% of tuition fees will be refunded if the College receives written notification five (5) business days prior to the start of the course.
- For Emploi-Quebec Subsidized courses, there will be no refund or withdrawal after the start of the course.
- For all other courses, 80% of the tuition fees will be refunded if student withdraws from a course and notifies the College in writing before the beginning of the second class.
- In all other cases, fees are non-refundable.

NOTE: Please allow up to six (6) weeks for the processing of refunds.

Course Cancellations

The CTD reserves the right to cancel a course in case of low enrollment or other unforeseen circumstances; in such cases, registration fees will be fully reimbursed. CTD does not accept any liability except for fees paid to Dawson College. In cases of cancellation, students will be notified by email or by phone.

Teacher and Schedule Changes

CTD reserves the right to make changes to teaching staff without notification of students. Students are notified about schedule and room changes by email or phone.

Certificates

Students who attend 80% of a course for which they have registered will receive a certificate attesting to their participation in that non-credit course. In all other cases, certificates will not be issued.

CTD Inquiries

ctd@dawsoncollege.qc.ca

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DAWSON
C O L L E G E

Computer & Technology

[For more technology courses please see our Emploi-Quebec page.](#)

Course Title	Level	Hours	Days	Dates	Time	Price
Adobe Illustrator	Advanced	30	Mon	Mar 27 to Jun 12	18:00 to 21:00	\$626
	Intermediate	24	Mon	Jan 23 to Mar 6	18:00 to 21:00	\$552
Adobe InDesign	Page Layouts	36	Thu	Jan 26 to Apr 13	18:00 to 21:00	\$823
Adobe Photoshop	Intermediate	33	Wed	Feb 1 to Apr 5	18:00 to 21:00	\$689
AutoCAD on Win	Intermediate	60	Mon Wed	Jan 25 to Apr 5	18:30 to 21:30	\$939
Digital Marketing for small and medium business	Introduction	45	Wed	Mar 8 to Jun 14	18:30 to 21:30	\$1029
Google Ad Words	Concepts Campaigns Optimisation	15	Thu	Mar 30 to Apr 27	18:00 to 21:00	\$343
Google Analytics	Advanced	15	Thu	Feb 16 to Mar 16	18:00 to 21:00	\$343
HTML	Intermediate	24	Thu	Feb 2 to Mar 23	18:30 to 21:30	\$576
Intro to WordPress	The Easy Way to Build Websites	36	Tue	Jan 24 to Apr 11	18:00 to 21:00	\$751
Microsoft Excel	Intermediate	30	Wed	Jan 25 to Mar 29	18:00 to 21:00	\$686
		30	Sat	Feb 18 to Apr 29	09:30 to 12:30	\$686
Simply Accounting (Sage 50)		60	Sat Sat	Feb 11 to Apr 22	09:30 to 12:30	\$1440
		60	Sat Sat	Feb 11 to Apr 22	13:30 to 16:30	\$1440
SolidWorks	Intermediate	51	Tue Thu	Jan 26 to Mar 23	18:30 to 21:30	\$1064
SQL	Advanced	27	Thu	Apr 20 to Jun 15	18:00 to 21:00	\$563
	Intermediate	27	Thu	Jan 26 to Mar 23	18:00 to 21:00	\$563
Web Design with CSS3			Mon	Feb 20 to Apr 3	18:30 to 21:30	\$480

Languages

[Click here for Language Self-Evaluation and Online Placement Test](#) Taking the "Online Placement Test" is strongly recommended to ensure level accuracy.

Course Title	Level	Hours	Days	Dates	Time	Price
French second language or English Second Language	Beginner & Level 1 to 6	40	Mon Tue Wed Thu	Jan 11 to Feb 7	18:00 to 20:30	\$290
		40	Mon Wed	Jan 18 to Mar 13	18:00 to 20:30	\$290
		40	Sat	Jan 21 to Mar 25	09:30 to 13:30	\$290
		40	Mon Tue Wed Thu	Feb 15 to Mar 14	18:00 to 20:30	\$290
		40	Mon Tue Wed Thu	Mar 22 to Apr 19	18:00 to 20:30	\$290
Business English (Online)		40	Sat	Jan 21 to Mar 25	09:30 to 13:30	\$385
English Conversation Workshop	Advanced (Online)	25	Sat	Jan 28 to Apr 1	09:00 to 11:30	\$250
	Beginner (Online)	25	Sat	Jan 28 to Apr 1	09:00 to 11:30	\$250

English Conversation Workshop	Intermediate (Online)	25	Sat	Jan 28 to Apr 1	09:00 to 11:30	\$250
ESL Private Tutoring (Online)		1	Mon	Feb 20 to Feb 20	13:00 to 14:00	\$50
		1	Tue	Feb 21 to Feb 21	13:00 to 14:00	\$50
		1	Wed	Feb 22 to Feb 22	13:00 to 14:00	\$50
		1	Thu	Feb 23 to Feb 23	13:00 to 14:00	\$50
		1	Mon	Feb 27 to Feb 27	13:00 to 14:00	\$50
		1	Tue	Feb 28 to Feb 28	13:00 to 14:00	\$50
		1	Wed	Mar 1 to Mar 1	13:00 to 14:00	\$50
		1	Thu	Mar 2 to Mar 2	13:00 to 14:00	\$50
		1	Mon	Mar 6 to Mar 6	13:00 to 14:00	\$50
		1	Tue	Mar 7 to Mar 7	13:00 to 14:00	\$50
		1	Wed	Mar 8 to Mar 8	13:00 to 14:00	\$50
		1	Thu	Mar 9 to Mar 9	13:00 to 14:00	\$50
		1	Mon	Mar 13 to Mar 13	13:00 to 14:00	\$50
		1	Tue	Mar 14 to Mar 14	13:00 to 14:00	\$50
		1	Wed	Mar 15 to Mar 15	13:00 to 14:00	\$50
		1	Thu	Mar 16 to Mar 16	13:00 to 14:00	\$50
		1	Mon	Mar 20 to Mar 20	13:00 to 14:00	\$50
		1	Tue	Mar 21 to Mar 21	13:00 to 14:00	\$50
		1	Wed	Mar 22 to Mar 22	13:00 to 14:00	\$50
		1	Thu	Mar 23 to Mar 23	13:00 to 14:00	\$50
		1	Mon	Mar 27 to Mar 27	13:00 to 14:00	\$50
		1	Tue	Mar 28 to Mar 28	13:00 to 14:00	\$50
		1	Wed	Mar 29 to Mar 29	13:00 to 14:00	\$50
		1	Thu	Mar 30 to Mar 30	13:00 to 14:00	\$50
IELTS Preparation (Online)		42	Tue Thu	Jan 19 to Mar 7	18:00 to 21:00	\$385
Pre IELTS (Online)		21	Tue Thu	Jan 19 to Feb 9	18:00 to 21:00	\$225
TOEFL IBT (Online)		42	Mon Wed	Jan 18 to Mar 6	18:00 to 21:00	\$385
Atelier de conversation et de perfectionnement	Avancé (Online)	25	Sat	Jan 28 to Apr 1	09:00 to 11:30	\$250
	Débutant (Online)	25	Sat	Jan 28 to Apr 1	09:00 to 11:30	\$250
	Intermédiaire (Online)	25	Sat	Jan 28 to Apr 1	09:00 to 11:30	\$250
Grammaire du français (révision et consolidation) (Online)		20	Wed	Jan 19 to Mar 9	18:00 to 20:30	\$220
FLS Tutorat Individuel (Online)		1	Mon	Feb 20 to Feb 20	13:00 to 14:00	\$50
		1	Tue	Feb 21 to Feb 21	13:00 to 14:00	\$50

FLS Tutorat Individuel (Online)		1	Wed	Feb 22 to Feb 22	13:00 to 14:00	\$50
		1	Thu	Feb 23 to Feb 23	13:00 to 14:00	\$50
		1	Mon	Feb 27 to Feb 27	13:00 to 14:00	\$50
		1	Tue	Feb 28 to Feb 28	13:00 to 14:00	\$50
		1	Wed	Mar 1 to Mar 1	13:00 to 14:00	\$50
		1	Thu	Mar 2 to Mar 2	13:00 to 14:00	\$50
		1	Mon	Mar 6 to Mar 6	13:00 to 14:00	\$50
		1	Tue	Mar 7 to Mar 7	13:00 to 14:00	\$50
		1	Wed	Mar 8 to Mar 8	13:00 to 14:00	\$50
		1	Thu	Mar 9 to Mar 9	13:00 to 14:00	\$50
		1	Mon	Mar 13 to Mar 13	13:00 to 14:00	\$50
		1	Tue	Mar 14 to Mar 14	13:00 to 14:00	\$50
		1	Wed	Mar 15 to Mar 15	13:00 to 14:00	\$50
		1	Thu	Mar 16 to Mar 16	13:00 to 14:00	\$50
		1	Mon	Mar 20 to Mar 20	13:00 to 14:00	\$50
		1	Tue	Mar 21 to Mar 21	13:00 to 14:00	\$50
		1	Wed	Mar 22 to Mar 22	13:00 to 14:00	\$50
		1	Thu	Mar 23 to Mar 23	13:00 to 14:00	\$50
		1	Mon	Mar 27 to Mar 27	13:00 to 14:00	\$50
		1	Tue	Mar 28 to Mar 28	13:00 to 14:00	\$50
		1	Wed	Mar 29 to Mar 29	13:00 to 14:00	\$50
		1	Thu	Mar 30 to Mar 30	13:00 to 14:00	\$50
Français des affaires (Online)		20	Sat	Jan 28 to Mar 18	09:00 to 11:30	\$220
Communiquer efficacement par courriel en milieu de travail (Online)		3	Thu	Jan 19 to Jan 19	09:00 to 12:00	\$185
Cours de préparation au TEFAQ (Online)		30	Sat	Jan 28 to Apr 1	09:30 to 12:30	\$325
Japanese Conversation	1(Online)	30	Tue	Jan 17 to Mar 21	18:00 to 21:00	\$240
	2 (Online)	30	Tue	Jan 17 to Mar 21	18:00 to 21:00	\$240
	4 (Online)	30	Thu	Jan 19 to Mar 23	18:00 to 21:00	\$240
	5 (Online)	30	Thu	Jan 19 to Mar 23	18:00 to 21:00	\$240
	6 (Online)	30	Thu	Jan 19 to Mar 23	18:00 to 21:00	\$240
	Intermediate 1 (Online)	30	Sat	Jan 28 to Apr 1	09:30 to 12:30	\$240
Spanish Conversation	1 (In-person)	30	Sat	Jan 28 to Apr 1	09:00 to 12:00	\$240
	1 (Online)	30	Tue	Jan 17 to Mar 21	18:00 to 21:00	\$240
	2 (In-person)	30	Sat	Jan 28 to Apr 1	09:00 to 12:00	\$240

Spanish Conversation	2 (Online)	30	Tue	Jan 17 to Mar 21	18:00 to 21:00	\$240
	3 (Online)	30	Thu	Jan 19 to Mar 23	18:00 to 21:00	\$240
	4 (Online)	30	Thu	Jan 19 to Mar 23	18:00 to 21:00	\$240
Italian Conversation	1 (Online)	30	Tue	Jan 17 to Mar 21	18:00 to 21:00	\$240
	2 (Online)	30	Thu	Jan 19 to Mar 23	18:00 to 21:00	\$240
German Conversation	1 (Online)	30	Tue	Jan 17 to Mar 21	18:00 to 21:00	\$240
	2 (Online)	30	Thu	Jan 19 to Mar 23	18:00 to 21:00	\$240
Korean Conversation	1 (Online)	30	Tue	Jan 17 to Mar 21	18:00 to 21:00	\$240
	3 (Online)	30	Wed	Jan 18 to Mar 22	18:00 to 21:00	\$240
	4 (Online)	30	Thu	Jan 19 to Mar 23	18:00 to 21:00	\$240
	5 (Online)	30	Fri	Jan 20 to Mar 24	18:00 to 21:00	\$240
Russian Conversation	1 (Online)	30	Tue	Jan 17 to Mar 21	18:00 to 21:00	\$240
	2 (Online)	30	Thu	Jan 19 to Mar 23	18:00 to 21:00	\$240
	3 (Online)	30	Fri	Jan 20 to Mar 24	18:00 to 21:00	\$240

Photography

Course Title	Level	Hours	Days	Dates	Time	Price
Camera Basics		30	Wed	Feb 8 to Apr 12	18:00 to 21:00	\$275

General & Professional Interests

Course Title	Level	Hours	Days	Dates	Time	Price
Acrylic Collage and Mixed Media		30	Tue	Jan 24 to Mar 28	18:30 to 21:30	\$295
Adventures in Colour		15	Mon	Apr 3 to May 8	18:30 to 21:30	\$190
Creative Writing		30	Tue	Feb 7 to Apr 11	18:00 to 21:00	\$235

Confucius Institute in Quebec

[Visit the Confucius Institute in Quebec Website](#)

Course Title	Level	Hours	Days	Dates	Time	Price
Chinese Elementary	2A (Online)	30	Tue	Jan 17 to Mar 21	18:30 to 21:30	\$240
	2B (Online)	30	Mon	Jan 16 to Mar 20	18:30 to 21:30	\$240
	4A (Online)	30	Wed	Jan 18 to Mar 22	18:30 to 21:30	\$240
	4B (Online)	30	Wed	Jan 18 to Mar 22	18:30 to 21:30	\$240
Chinese Intermediate Level	BoYa Section I (Online)	30	Wed	Jan 18 to Mar 22	18:30 to 21:30	\$240
	BoYa Section II (Online)	30	Thu	Jan 19 to Mar 23	18:30 to 21:30	\$240
	BoYa Section III (Online)	30	Thu	Jan 19 to Mar 23	18:30 to 21:30	\$240

Emploi Quebec

[Click here to view the eligibility criteria that you must meet to take these courses.](#)

Course Title	Level	Hours	Days	Dates	Time	Price
EQ Adobe Illustrator	Advanced	30	Mon	Mar 27 to Jun 12	18:00 to 21:00	\$60
	Intermediate	21	Mon	Jan 23 to Mar 6	18:00 to 21:00	\$42
EQ Adobe InDesign	Page Layouts	36	Thu	Jan 26 to Apr 13	18:00 to 21:00	\$72
EQ Adobe Photoshop	Intermediate	33	Wed	Feb 1 to Apr 12	18:00 to 21:00	\$66
EQ AutoCAD on Win	Intermediate	45	Mon Wed	Jan 25 to Mar 20	18:30 to 21:30	\$90
EQ Data Vizualization	Tableau Software	30	Tue	Feb 14 to Apr 18	18:00 to 21:00	\$60
EQ Digital Marketing for small and medium business	Introduction	45	Wed	Mar 8 to Jun 14	18:30 to 21:30	\$90
EQ Excel	Intermediate	30	Wed	Jan 25 to Mar 29	18:00 to 21:00	\$60
		30	Sat	Feb 18 to Apr 22	09:30 to 12:30	\$60
EQ Google Ad Words	Concepts & Campaign Optimisation	15	Thu	Mar 30 to Apr 27	18:00 to 21:00	\$30
EQ Google Analytics	Advanced	15	Thu	Feb 16 to Mar 16	18:00 to 21:00	\$30
EQ HTML Language	Intermediate	24	Thu	Feb 2 to Mar 23	18:30 to 21:30	\$48
EQ Intro to WordPress	The Easy Way to Build Websites.	36	Tue	Jan 24 to Apr 11	18:00 to 21:00	\$72
EQ Sage 50 (Simply Accounting)		60	Sat Sat	Feb 15 to Mar 14	09:30 to 12:30	\$120
		60	Sat Sat	Feb 15 to Mar 14	13:30 to 16:30	\$120
EQ SolidWorks	Intermediate	51	Tue Thu	Jan 26 to Mar 23	18:30 to 21:30	\$102
EQ SQL (Microsoft Environment)	Advanced	27	Thu	Apr 20 to Jun 15	18:00 to 21:00	\$54
	Intermediate	27	Thu	Jan 26 to Mar 23	18:00 to 21:00	\$54
EQ Web Design with CSS3		21	Mon	Feb 20 to Apr 3	18:30 to 21:30	\$42

Professional Development Workshops

Course Title	Level	Hours	Days	Dates	Time	Price
Basic Life Support Certification			Fri	Jan 20 to Jan 20	17:00 to 21:00	\$80
			Fri	Feb 3 to Feb 3	17:00 to 21:00	\$80
			Fri	Feb 17 to Feb 17	17:00 to 21:00	\$80
Standard First Aid & CPR Level C			Sat	Jan 21 to Jan 21	09:00 to 17:00	\$149
			Sat	Feb 4 to Feb 4	09:00 to 17:00	\$149
			Sat	Feb 18 to Feb 18	09:00 to 17:00	\$149
Standard First Aid and Basic Life Support	CPR HCP (Bundle)	18	Fri Sat	Jan 20 to Jan 21	09:00 to 17:00	\$183
		18	Fri Sat	Jan 20 to Jan 21	17:00 to 21:00	\$183
		18	Fri Sat	Feb 3 to Feb 4	09:00 to 17:00	\$183
		18	Fri Sat	Feb 3 to Feb 4	17:00 to 21:00	\$183
		18	Fri Sat	Feb 17 to Feb 18	09:00 to 17:00	\$183
		18	Fri Sat	Feb 17 to Feb 18	17:00 to 21:00	\$183
Pharmacology		45	Mon	Jan 16 to May 26	18:00 to 19:00	\$431